



CONSTITUTION

(UPDATED NOVEMBER 2021)

CONTENTS

1.	NAME	2
2.	DEFINITIONS	2
3.	OBJECTS	3
4.	ADDRESS	3
5.	MEMBERSHIP	4
6.	MEETINGS	7
7.	OFFICES BEARERS	10
8.	BOARD OF MANAGEMENT	11
9.	MINUTES OF MEETINGS	13
10.	FINANCIALS	13
11.	CONTROL OVER PROPERTY	14
12.	APPOINTMENT OF AUDITOR	14
13.	ALTERATION OF RULES	14
14.	APPLICATION OF PROFIT	15
15.	DISSOLUTION	15
16.	COMMON SEAL	15
17.	COMPLIANCE	16

1. **NAME**

The name of the Club shall be LAKES SPORTS AND COMMUNITY CLUB INC. trading as CLUB WEST LAKES.

2. **DEFINITIONS**

- 2.1 The "Club" means the above named Club.
- 2.2 The "Rules" means the Constitution and Rules of the Club.
- 2.3 "Month" means Calender month.
- 2.4 "Year" means the financial year, and unless altered by the members shall be from April 1st, until the next March 31st.
- 2.5 Reference to a person means a male or female person.
- 2.6 "Secretary" means Honorary Secretary.
- 2.7 "Treasurer" means Honorary Treasurer.
- 2.8 "Life Member" means Honorary Life Member.
- 2.9 "Annual Meeting" means Annual General Meeting.
- 2.10 "Special Meeting" means Special General Meeting.
- 2.11 In the event of any doubt or difficulty arising as to the meaning of any rule, By-Law or should any question arise as to their interpretation, the Board of Management shall have power to pronounce a decision thereon and its decision shall be final and binding on all members, subject only to affirmation or reversal by a Special Meeting called for that purpose.
- 2.12 "Chairperson" means the person occupying the Chair at any meeting.
- 2.13 "Officials" means any person or persons elected by the members or appointed by the Board of any Committee or their nominees to perform an authorised function or task for the Club.
- 2.14 "Member" means a natural person of the Club.
- 2.15 "The Act" means the Associations Incorporation Act 1985.
- 2.16 "Executive Committee" means President, Vice-President, Treasurer & Secretary
- 2.17 "Prescribed Association" is an association identified with a gross receipt's threshold at a level over &500,000.

This change was effective in the Incorporations Act changes dated 1/9/2007 when increased from \$200,000 to \$500,000.

3. OBJECTS

- 3.1 To provide and maintain in association with Government and Local Government, a Clubroom and sporting facilities for use by it's Members and Visitors.
- 3.2 To encourage and assist club members using the sporting and recreational facilities of the Club in their pursuit of excellence.
- 3.3 To be an active provider of recreation programs and services.
- 3.4 To borrow and raise monies from and to secure by mortgage bill of sale lien or charge fixed and floating legal equitable or otherwise over the assets of the Club the payment of money to any persons, firms, companies, corporations, governmental or municipal bodies upon such terms with to without security or interest as the Club shall think fit.
- 3.5 To give any guarantee or indemnity or guarantee and indemnity with or without security for payment of money or performance of any contract obligations or undertaking by any person, firm, company, corporation or Club and to secure by mortgage bill of sale, lien or charge fixed or floating legal equitable or otherwise howsoever and upon such terms with or without interest or security as the Club thinks fit.
- 3.6 To purchase, take on lease, hire or hire purchase property of all kinds.
- 3.7 To promote, organise and conduct entertainments and other functions inclusive of raffles and/or lotteries where legally permitted so to do for the raising of funds for the purpose of furthering the aims and object of the Club.
- 3.8 To invest the monies of the Club not immediately required for any of its objects from time to time upon such securities and in such manner as determined by the Board.
- 3.9 Make application for or obtain such licence or permits as may be necessary to consume and sell liquor from the Club's Premises.
- 3.10 To open bank accounts of every description upon such terms and conditions as the Board of Management shall think fit in accordance with the customs usages and practices of banks including without limiting the effect thereof the power to operate any such account on overdraft and to agree to the bank debiting such account with interest, costs, charges, expenses and liabilities incurred by the bank.

4. ADDRESS

The address of the Club shall be that of the Clubroom, 21 Edwin Street, West Lakes Shore or as determined by the Board of Management.

5. MEMBERSHIP

Any person who supports the objects of the Club and agrees to be bound by these Rules shall be eligible for membership of the Club.

5.1 **TYPES OF MEMBERSHIP**

5.1.1 **Full Member**

All persons who use the facilities provided by the Club and enter into sporting events that are not restricted to persons under the age of 18 years must be Full Members of the Club and shall pay the annual subscription as fixed by the Board of Management.

All Full members shall be entitled to all the privileges of the Club and shall be entitled to vote at the Annual General or Special Meetings of the Club.

5.1.2 **Junior Member**

All persons who use the facilities provided by the Club but by virtue of being under the age of 18 years are limited in their right of entry in sporting events shall be Junior Members of the Club and shall pay the annual subscription as fixed by the Board of Management.

Members under the age of 18 years shall not be eligible for election to the Board of Management.

Junior Members shall be entitled to all privileges of the Club that are provided for persons who are under the age of 18 years.

Junior members shall not have voting rights.

5.1.3 **Honorary Life Member**

The Board may recommend for Life Membership to any full member who has rendered important and valued services to the Club.

Life Members shall be elected at an Annual General or Special Meeting of the Members by a majority of not less than 75% of members present. Life Members shall be exempt from the payment of Annual subscription, except such minimum subscription as may from time to time be required under any Act or Regulation to which the Club is subject.

There shall not be more than two (2) Life Members elected at any one time.

5.1.4 **'Members-For-Life'**

The Board may appoint members for life upon payment by each applicant for such membership of an initial subscription of one thousand (\$1,000) dollars before March 1990.

A Member-For-Life shall have all rights, privileges and entitlements as a full member, except that he/she shall be a Member-for-Life and shall not be liable to pay any further annual subscription fee.

5.1.5 **Social Member**

Social Members shall not have the rights and privileges of Full Members and shall not be eligible to vote at any General Meeting or Special Meeting and not be eligible to be elected to any office of the Board.

Social Members shall be obliged to pay an annual subscription as fixed by the Board.

5.2 SUBSCRIPTIONS

The amount of members annual subscriptions shall be fixed year to year by the Board of Management and shall be not less than an amount specified in any Act or Regulation to which the Club is subject, and they shall be due and payable immediately after being fixed.

If a member enters after the 1st January in any year, the subscription for the term remaining shall be fixed by the Board.

The Board is empowered to prevent any member whose subscription is in arrears from exercising the whole or any of the privileges of the Club. If any member fails to pay the Annual subscription within the prescribed period as determined by the Board, the membership shall thenceforth cease.

Renewal of Annual fees must be paid by October 31st.

5.3 RESIGNATIONS

Any Member resigning shall be liable for any unpaid subscriptions, levies or other charges all of which may be recovered as debts due to the Club.

5.4. MEMBERS REGISTER

The Secretary of the Club shall maintain a register of Members which shall contain the name and address of each member as submitted by the Affiliated Clubs.

5.5 LIABILITY OF MEMBERS

If a member, by any breach of these Rules, or by any unlawful Act, causes the Club or any Officer of the Club to pay any money, such member shall be liable to the Club or such officer for the amount so paid.

5.6 DISPUTE RESOLUTION

5.6.1 This dispute resolution procedure applies to disputes under these Rules between member of the Club or between a members and the Club.

5.6.2 The parties to the dispute shall meet and discuss the matter in dispute and if possible resolve the dispute.

5.6.3 If the parties are unable to resolve the dispute at their meeting and then they may choose to have a further meeting and discuss the dispute before an independent third person agreed to by the parties.

5.6.4 All disputes shall be made in writing to the Secretary who shall bring the same before the Board at the next meeting.

5.6.5 The member will have to explain any breach to the Board of Management

5.7 EXPULSION OF A MEMBER

- 5.7.1 Subject to the Member having been given the opportunity to make an oral or written submission, the Board of Management, being of the opinion that the conduct of the Member was detrimental to the interests of the Club, may resolve to expel the Member.
- 5.7.2 Particulars of the allegations shall be communicated to the Member at least one 1) month prior to the meeting of the Board of Management at which the matter is to be determined.
- 5.7.3 The decision of the Board of Management shall be communicated promptly to the Member and in the event of an adverse determination, the Member shall cease to be a Member (14) days after the date of the communication provided however, that Member may appeal against the expulsion.
- 5.7.4 The intention to appeal against the expulsion must be communicated in writing to the Secretary of the Club within fourteen (14) days of the communication of expulsion of the Member.
- 5.7.5 In the event of an appeal, the membership of the appellant shall not be terminated unless the decision of the Board of Management to expel the Member is upheld by the Members of the club at a General Meeting, convened for the purpose of hearing the appeal and in such event shall be terminated on the closure of such General Meeting.

5.8 AFFILIATED CLUBS

- 5.8.1 The Board shall have the powers to affiliate with other bodies where their rules are consistent with those of the Club.
- 5.8.2 The relevant details of any request for affiliation shall be circulated to each affiliated club prior to the Board agreeing to affiliate with any additional club or group of persons. Any affiliated club shall have the right to require the Board to refer the request for affiliation to an Annual or Special Meeting.
- 5.8.3 The members of any affiliated body may be granted appropriate membership of the Club on payment of a membership fee as fixed from time to time by the Board, and upon such terms and conditions as are fixed by the Board.
- 5.8.4 The Board may enter into agreements with affiliated Clubs, where such are permitted and considered necessary to give effect to affiliation arrangements.
- 5.8.5 The Board shall have the power to cancel the affiliation of any body found to be contravening the terms and conditions as fixed by the Board.

5.9 ASSOCIATED CLUBS

- 5.9.1 The Board shall have the power to grant a group of members the status of Associated Club.
- 5.9.2 An Associated Club is one that is formed to accommodate the requirements of an approved special interest group of members of the Club.
- 5.9.3 The members of an Associated Club shall not have any additional rights or privileges beyond those granted by the Board but if they wish to do so the Associated Club may impose a membership fee to provide for their special needs.
- 5.9.4 Associated Clubs shall be required to pay such rental or other charges as may be fixed by the Board.

6. MEETINGS

6.1. **NOTICE OF ANNUAL GENERAL AND SPECIAL MEETINGS**

- 6.1. The Board of Management shall ensure that at least twenty-one (21) days notice of an Annual General and Special Meeting is given to all members of the Club.
- 6.2 Such notice shall set out the time and place of the meeting, the nature and order of the business to be conducted.
- 6.3 The notice will include all information and reports as are required under the provisions of these Rules and of the Act.
- 6.4 Notices of meetings may be given by any or all of the following methods:-
- 6.4.1 in a club newsletter
 - 6.4.2 by notice in the clubrooms
 - 6.4.3 by individual circular to each member
 - 6.4.4 in any other manner fixed by the Board of Management.
- 6.5 Unless the contrary is proved, service of the notice shall be deemed to have been effected at the time of delivery.

6.2 **ANNUAL GENERAL MEETINGS**

- 6.2.1 The Board of Management shall call an Annual General Meeting in accordance with the Act and these rules no later than 31st July in each year.
- 6.2.2 The business to be conducted at an Annual General Meeting shall be:-
- a) the confirmation of the minutes of the previous annual general meeting and of any special general meeting held since the meeting
 - b) the consideration of the accounts and reports of the Board and auditor's reports (if required)
 - c) the election of Board members
 - d) the appointment of auditors in accordance with the Act
 - e) any other business requiring consideration by the Club in general meeting provided such business was shown on the Notice of Meeting

6.3 **SPECIAL MEETINGS**

- 6.3.1 The President or Executive Committee may call a Special Meeting of the Club at any time upon receiving a requisition in writing to that effect from five (5) members of the Board, or from not less than fifteen (15) full members of the Club whose subscriptions are not in arrears.
- 6.3.2 The date of holding such a meeting shall be fixed by the Board, and shall be held not less than twenty on (21) days from the time of receiving the requisition, providing always that such requisition shall state clearly the objects of such Special Meeting and no other matters shall be discussed except those stated in the written requisition.
- 6.3.3 On receipt of any requisition requesting the holding of a Special Meeting the Secretary shall immediately post same on the notice board of the Club and give at least seven (7) clear days notice to every members entitled to attend.
- 6.3.4 The reasonable expenses of convening such a meeting shall be borne by the Club.

6.4 VOTING

- 6.4.1 At Annual General or Special General Meetings of the Members the Election of all Officers (where there are more nominations than vacancies) shall be by ballot which shall be conducted by two scrutineers appointed at such meeting. The method of voting shall be as determined by the Board.
- 6.4.2 If two or more candidates receive an equal number of votes, the Chairperson shall have a casting vote only.
- 6.4.3 All questions for decision of the members at an Annual or Special Meeting shall be duly proposed and seconded and the results determined by a show of hands unless a ballot is called for by five members present and entitled to vote.
- 6.4.4 When a ballot is taken two scrutineers shall be appointed by the Chairperson. The result of each ballot will be deemed to be a resolution of the Club adopted at such meeting.
- 6.4.5 The Chairperson of the Annual General Meeting or Special Meeting shall be entitled to vote and when the votes are equal, (except in the case of election of officers) the motion or amendment as the case may be shall pass in the negative.
- 6.4.6 At any Annual General or Special Meeting only financial members shall be entitled to vote.
- 6.4.7 At any Annual General or Special Meeting of members unless a poll is demanded, a declaration by the Chairperson that a resolution has been carried by a particular majority, or lost, or not carried, shall be final and shall be entered into the Minute Book of the Club and that entry shall be conclusive evidence.
- 6.4.8 Subject to these rules every member of the Club has only one vote at a meeting of the Club.

6.5 **BOARD MEETINGS**

- 6.5.1 The Board shall meet every month, and the President shall, when necessary, or when requested by three members of the Board, convene a Special Meeting of the board.
- 6.5.2 The Secretary shall give at least seven (7) days notice of all Special Meetings of the Board to all members.
- 6.5.3 In case of emergency a Special meeting of the Board may be called by giving twenty four (24) hours notice of the members of the Board.
- 6.5.4 The President, or a Vice-President or, in their absence one of the members of the board shall preside at all Board meetings.
- 6.5.5 Should any member of the Board fail to attend for three consecutive Board Meetings without leave, or apology delivered at or prior to the meeting, they shall there-upon cease to be a member of the Board.
- 6.5.6 No member of the Board shall hold dual office if a member is available to fill one of the said positions on the board.
- 6.5.7 All questions for decision of the Board or any Committee thereof shall be proposed and seconded, the results thereof determined by a show of hands, unless a ballot is requested by at least three (3) members.
- 6.5.8 The Chairperson of the meeting shall have a deliberative vote but no casting vote. In the case of the votes being equal the motion or amendment as may be shall pass in the negative.

6.6 **QUORUM**

6.6.1 **BOARD MEETINGS**

At any Meeting of the Board 50% plus 1 members present shall form a quorum

6.6.2 **ANNUAL GENERAL AND SPECIAL MEETINGS**

At all meetings of the members, 12 members present and entitled to vote shall form a quorum

If no quorum be present fifteen (15) minutes after the time fixed, those members who are in attendance may by resolution adjourn the meeting to a time and place decided by them, not being less than ten (10) clear days from the date of the resolution

If there is no quorum at such adjourned meeting those present may act as if there were a quorum present. Written notice of any such adjourned meeting must be sent to all members entitled at least three (3) days prior to the adjourned meeting.

7. OFFICE BEARERS

7.1 **OFFICERS OF THE CLUB**

The Board of Management shall consist of 9 members as follows:-

- President
- One (1) Vice-President
- Secretary, who shall be Public Officer
- Treasurer
- Five (5) committee members

All of whom shall have voting rights, plus one (1) person nominated by the City of Charles Sturt who shall have no voting rights, but shall have the right to attend all meetings of the Board and to speak at such meetings.

7.2. **PRESIDENT**

To preside at all meetings of the Club, to regulate and keep order in all proceedings, to carry into effect the Rules and By-Laws of the Club.

7.3. **VICE – PRESIDENT (1)**

To deputise for the President.

7.4 **SECRETARY**

The duties will include:

- 7.4.1 Shall be the Public Officer of the Club.
- 7.4.2 Shall attend, if possible the Annual General and Special Meetings of the Club and record the minutes of all meetings in a book to be kept for that purpose, and shall conduct all correspondence in connection with the general business of the Club.
- 7.4.3 Shall prepare for submission to the Annual General Meeting of the Club the report of the Board of activities of the Club during the year.
- 7.4.4 The Secretary or some other member appointed by the Board, shall keep a register of members, setting forth the names and full addresses of each member and type of membership and the date of the latest payment of subscription, such register to be open for inspection by members of the Club.

7.5 **TREASURER**

The duties will include:

- 7.5.1 To be responsible for receiving all moneys belonging to the Club, and within reasonable time deposit or arrange for the deposit of such moneys with the Club's bankers.
- 7.5.2 To pay all accounts, as authorised by the Board.
- 7.5.3 To keep correct accounts of all moneys received and expended.

7.5.4 To prepare and submit financial statements to each Annual General Meeting.

7.5.5 To produce a Statement of each cash transaction and of the financial position of the Club, including the bank balance at each ordinary meeting of the Board.

8. BOARD OF MANAGEMENT

8.1 POWERS AND DUTIES

For the purpose and attainment of its Objects, the Board of Management may, subject to these Rules and the Act:-

- 8.1.1 Elect Committees, fill vacancies, appoint or employ agents or staff, make appointments, make By-Laws in conformity with the Rules of the Club and do such things and acts that it deems advisable for carrying out and managing the business and affairs of the Club. All Committees and persons appointed for special purposes by it shall be subject to and subordinate to the Board.
- 8.1.2 On the authority of the Annual General or Special Meeting of the Club, to impose and collect subscriptions, fees, levies and other charges from the members.
- 8.1.3 To interpret the Rules and By-Laws of the Club and such interpretations of the Board shall be final.
- 8.1.4 To acquire, hold, dispose of, and otherwise deal with any real or personal property.
- 8.1.5 To carry out all resolutions of which the prescribed notice has been given and passed at an Annual or Special Meeting of the Club.
- 8.1.6 To open and operate accounts with financial institutions as determined by the Board.
- 8.1.7 To borrow or raise money, with or without security, for the benefit of the Club.
- 8.1.8 To invest any moneys not immediately required for the benefit of the Club in such manner as determined by the Board.
- 8.1.9 To enforce discipline for any misconduct or infringement of the Rules and By-Laws of the Club.
- 8.1.10 To obtain legal advice and take proceedings of any nature.
- 8.1.11 To do all other things deemed by the Board to be conducive to the attainment of the Objects of the Club.
- 8.1.12 At no time shall the Board or a Committee working under its direction or any officer of the Club, pass a resolution or make a decision in respect of any section of members of the Club which is not fair and equitable to all other sections of members of the Club.
- 8.1.13 The Board shall appoint a Public Officer as required by the Act.
- 8.1.14 Board members will always act in the best interests of the Club.

8.2 **INDEMNITY OF OFFICERS**

8.2.1 If any officer, or official of the Club, in their office as such has paid or is liable to pay money for any act, default or omission of any other person, on behalf of the Club, such moneys shall be paid by the Club.

8.2.2 If any officer or official of the Club, in their office as such becomes liable, due to carrying out their duties, the Club will indemnify such office.

8.2.3 Subject to section 39B of the Act.

8.3 **ELECTION TO THE BOARD OF MANAGEMENT**

The Members of the Board shall be elected by the members at an Annual General Meeting:-

8.3.1 Board Members will be elected for a maximum term of two (2) years.

8.3.2 In a year ending in an even number, 4 members, comprising 2 Executive and 2 members, are due to retire and in a year ending in an odd number 5 members, comprising 2 Executive and 3 members, are due to retire eg 2006-4 members are due to retire.

8.3.3 All retiring officers are eligible for re-election.

8.3.4 Nominations for office and notification of appointments shall be in writing as prescribed by the Board and be lodged with the Secretary seven (7) clear days before the date fixed for the Annual_General_Meeting.

8.3.5 In the event of insufficient nominations being received for office, prior to the Annual General Meeting, the vacancies may be filled at the Annual General Meeting, provided that a motion to do so is carried by a two third majority of those present and entitled to vote.

8.3.6 If all vacancies are not filled at the Annual General Meeting the Board may fill those vacancies.

8.4 **VACANCIES**

The Board shall have power, should a vacancy occur in their number to fill such vacancy for the unexpired term, from any member of the Club qualified to accept office.

8.5 **RESIGNATIONS**

No office bearers or officer of the Club shall be held to have resigned their office until a resignation in writing shall have been accepted by Board.

8.6 **COMPLAINTS, DISPUTES, SUGGESTIONS**

All shall be made in writing to the Secretary who shall bring the same before the Board at the next meeting.

8.7 CONFLICT OF INTEREST

A member of the Board shall declare their interest in any contractual, disciplinary, or financial matter in which a conflict of interest arises or may arise. They will, unless otherwise determined by the Board, absent themselves from discussions of such matters and should they cast a vote, the vote shall not be counted. In the event of any uncertainty as to whether it is necessary for a member of the Board to absent themselves from discussion and refrain from voting, the issue will be immediately determined by the Executive Committee. If this is not possible, the matter shall be adjourned or deferred.”

8.7.1 Disclosure of Interest

- (a) The nature of the interest of a member of the Board must be declared at the meeting of the Board at which the relevant matter is first taken into consideration, if the interest then exists. In other cases, the interest should be revealed to the Board at the next meeting of the Board. If a member of the Board becomes interested in a matter after it is made or entered into, the declaration of the interest must be made at the first meeting of the Board held after the member of the Board becomes interested.
- (b) All disclosed interests must also be disclosed to each AGM in accordance with the Act.

8.7.2 General Disclosure

A general notice stating that a member of the Board is a member of any specified firm or company, or by association through an affiliated club, and that they are interested in all transaction with that firm or company is sufficient declaration under clause 8.7.1. After the distribution of the general notice, it is not necessary for the member of the Board to give special notice regarding any particular transaction with that firm or company.

8.7.3 Recording Disclosures

Any declaration made, any disclosure or any general notice given by a member of the Board in accordance with clauses 8.7, 8.7.1 and/or 8.7.2 must be recorded in the minutes of the relevant meeting.

9. MINUTES OF MEETINGS

- 9.1 Minutes of General meetings of the Club and of Meetings of the Board of Management shall be entered in minute books kept for the purpose within one (1) month of the relevant meeting.
- 9.2 Minutes are to be confirmed and then signed by the Chair at the next relevant meeting.
- 9.3 Unless the contrary is proved, minutes confirmed and signed shall be evidence that the Meeting as properly convened, held and that all proceedings conducted at the Meeting including decisions made, resolutions passed, elections and appointments shall be deemed to be valid.

10. FINANCIALS

10.1The Banking Account of the Club shall be kept with such Bank as shall from time to time be appointed by the Board of Management; all moneys shall be banked therein.

All cheques, promissory notes, bankers drafts, bills of exchange and other negotiable instruments, and all receipts for money paid to the club, shall be signed, drawn, accepted, endorsed or otherwise executed, as the case maybe, by any two (2) duly authorised members of the Board or in such other manner as the Board determines.

- 10.2 No liability shall be incurred without the consent of the Board.
- 10.3 All accounts against the Club shall be passed by the Board.

11. CONTROL OVER PROPERTY

- 11.1 The real and personal property of the Club shall be subject to the absolute and unfettered control and discretion of the board.

The Board shall be empowered to:

- 11.1.1 purchase or otherwise acquire sell dispose of and deal in real and personal property and in particular land buildings mortgages charges licences shares stocks debentures debenture stock securities options policies book debts and claims;
- 11.1.2 subscribe for purchase or otherwise acquire and hold underwrite sell dispose of and deal in shares debentures debenture stock and securities of any other company or corporation or any government or authority supreme municipal local or otherwise.

12. APPOINTMENT OF AUDITOR

- 12.1 The Auditor shall be appointed in accordance with the Act.

13. ALTERATION OF RULES

- 13.1 No new rule shall be made nor any existing rule altered or repealed except at an Annual General Meeting or Special Meeting called for that purpose and then only upon the motion being carried by a majority of two-thirds of the members present and entitled to vote at the meeting in person.
- 13.2 A copy of the proposed new rule, alteration or repeal, as aforesaid, shall be delivered to the Secretary at least twenty eight (28) days before such shall be inserted in the notice convening the meeting at which such proposed new rule, alteration or repeal is to be brought and notice thereof shall be posted on the notice board fourteen (14) clear days before such meeting.

14. APPLICATION OF PROFIT

- 14.1 The Club is a non-proprietary Club. The profits and other income of the Club shall be applied to the promotion of the purposes for which the members are associated together and no payment of any dividends or distribution of profits or income to or amongst the members shall be made.
- 14.2 Provided that nothing herein contained shall prevent the payment by way of an honorarium or refund of expenses to any officer for services rendered.

15. DISSOLUTION

- 15.1 In the event of the Club being wound up or dissolved and there remains any property whatsoever after the payment of its debts and liabilities, then, such property shall be distributed to any organisation which has similar objects to those of this Club and has Rules which prohibit the distribution of its income and assets to its members, and is approved by the City of Charles Sturt.
- 15.2 The association may be wound up in the manner provided for in the Act.

16. COMMON SEAL

- 16.1 The Board shall have power to provide a Common Seal.
- 16.2 The Common Seal shall be kept in a Bank vault or in the Club safe.
- 16.3 The Common Seal shall be used only by the authority of a resolution of the Board of Management and shall be affixed to all necessary documents in the presence of the Seal Holders and the Secretary.
- 16.4 The Club shall at an Annual General or Special Meeting appoint two (2) Seal Holders who shall be full members.
- 16.5 They shall jointly sign all instruments executed under the Seal and shall hold office until death, resignation or removal by a Special Meeting of the Club.

17. COMPLIANCE

LIQUOR LICENSING

The Board must abide by section 42 of the Liquor Licensing Act 1997; it is a condition of every licence that the licensee Complies with the Commissioner's codes of practice.

The Board must instruct all staff to understand the responsibilities under the Act, and the purposes of the General Code of Practice and these Guidelines is to promote the objects of the Act:

- 17.1 Promote responsible attitudes in relation to the promotion, sale, supply & consumption of liquor
- 17.2 Minimise offense, annoyance, disturbance or inconvenience to people who reside, work or worsip in the vicinity
- 17.3 Prevent intoxication and/or disorderly or offensive behaviour
- 17.4 Protect the safety, health & welfare of staff & patrons
- 17.5 Protect the safety, health & welfare of minors

The End